Please fill in all parts highlighted in yellow and sign

**HOSTING AGREEMENT**

**Bilateral exchange for judges, prosecutors and court staff**

***[Name of the sending institution]* at *[Name of the host institution]***

On behalf of the *[name of host institution],* I hereby confirm the intention of welcoming the delegation from the *[name of sending institution]* at *[name of* *host institution]* in the framework of the Bilateral exchanges 2024 organised by the European Judicial Training Network. The exchange will take place *[dates of the exchange].[[1]](#footnote-2)*

With my signature, I equally consent to the fact that a bilateral exchange is not necessarily reciprocal. I am aware that for a reciprocal visit of *[name of host institution]* at *[name of sending institution]* a separate application is required.

The judicial training institution of the host country, *(*Choose an item.*),* has been informed and is aware of the exchange.

***Date:***

***Name of the responsible at the host institution:***

***Signature of the responsible and stamp of the host institution:***

Do you need any help to complete this document? Please check our video tutorial: <https://youtu.be/i5Cgja46kE8>

1. If exact dates have not been agreed upon yet, a period (e.g. April 2024) may be provided. [↑](#footnote-ref-2)