



DIGITALISATION OF EU CRIMINAL JUSTICE COOPERATION

A Practical Language Training for Court Staff and Bailiffs

Bucharest, 16 - 18 June 2026

EXCELLENCE IN
EUROPEAN LAW⁷

Speakers

Laura Ceh

Head of International Cooperation Service, Anti-Organized Crime Prosecutor's Office, Bucharest

Roxana Constantinescu

Language Training Specialist, Bucharest

Marieta Nedelcheva, judge, Sofia District Court, EJM representative, Sofia (online)

Eva Samaniego Fernández

Professor, Department of Foreign Languages, National Distance Education University (UNED), Madrid

Justyna Sarkowicz, lecturer, researcher, Cyber Legal Skills Programme, Warsaw

Key topics

- English language training focusing on the terminology necessary for judicial cooperation in criminal matters in the EU.
- Legal language training together with legal training in the fields of mutual legal assistance, the European Arrest Warrant, the European Investigation Order, and freezing and confiscation.

Language
English

Event number
326DT120

Organiser
ERA (Jaroslav Opravil)

DIGITALISATION OF EU CRIMINAL JUSTICE COOPERATION

A Practical Language Training for Court Staff and Bailiffs

Tuesday, 16 June 2026

08:45 Arrival and registration of participants

09:00 **Welcome and introduction**
Jaroslav Opravil

09:15 **Tour de Table**
Eva Samaniego

10:30 Coffee break

I. EU Criminal Justice: Legal Vocabulary, Practical Procedures, and Digital Tools

11:00 **Group A: Introduction to Legal Vocabulary for EU Criminal Justice Cooperation**

- Core terminology used in cross-border criminal proceedings
- Common phrases and structures in EU judicial communication
- Avoiding typical language pitfalls in written and oral exchanges

Eva Samaniego

Group B: Lecture
EU Criminal Justice Cooperation and Digitalisation: A Practical Overview

- How EU criminal justice cooperation works in practice for court staff and bailiffs
- Key mutual recognition instruments and their operational implications
- EU digitalisation strategy: what it changes in daily case handling
- Using e-Codex, eEDES and related tools in cross-border proceedings

NN

12:30 Lunch break

13:30 **Group A Lecture:**
EU Criminal Justice Cooperation and Digitalisation: A Practical Overview

- How EU criminal justice cooperation works in practice for court staff and bailiffs
- Key mutual recognition instruments and their operational implications
- EU digitalisation strategy: what it changes in daily case handling
- Using e-Codex, eEDES and related tools in cross-border proceedings

NN

Group B: Introduction to Legal Vocabulary for EU Criminal Justice Cooperation

- Core terminology used in cross-border criminal proceedings
- Common phrases and structures in EU judicial communication
- Avoiding typical language pitfalls in written and oral exchanges

Eva Samaniego

15:00 Coffee break

15:30 **Plenary lecture:**
The Role of the European Judicial Network (EJN) in Daily Practice

- How court staff and bailiffs can use the EJN for problem-solving
- Practical examples of support in cross-border cases
- When and how to contact EJN points of contact

Marieta Nedelcheva (online)

16:15 Discussion

Objective

This event aims to equip court staff and bailiffs with the practical Legal English skills and procedural knowledge required to work effectively with EU criminal justice cooperation instruments in a digitalised context. By combining targeted language training with hands-on legal sessions, participants will enhance their ability to manage cross-border cases, communicate confidently with international counterparts, and support judicial proceedings more efficiently.

Methodology

Participants will be divided into two groups upon assessment of their linguistic strengths. This will guarantee a workable number of in-depth language training and will not influence the transnational character of the event. This approach will also allow parallel sessions during which one group will receive legal and the other one language training. The seminar will offer a mixture of training methods, varying from lectures to interactive workshops. The seminar will be conducted by legal experts and linguists.

Who should attend?

Court staff and bailiffs from EU Member States who need to work with EU criminal law instruments to fulfil judicial or procedural functions. Participation is only possible upon nomination by the project partners.

Venue

National Institute of Magistracy
Bulevardul Regina Elisabeta 53
Bucharest 050014, Romania

Your contact persons



Jaroslav Opravil
Course Director
E-Mail: jopravil@era.int
Tel.: +49 (0) 651 9 37 37 841



Julia Reitz
Event Coordinator
E-Mail: jreitz@era.int
Tel.: +49 (0) 651 9 37 37 323

16:30 End of the first seminar day

19:00 Seminar dinner

Wednesday, 17 June 2026

II. WORKING WITH THE EUROPEAN ARREST WARRANT (EAW)

- 09:00 **Group A: Communicating Effectively in EAW Procedures**
- Understanding and completing EAW-related documentation
 - Using precise and appropriate language in urgent cases
 - Clarifying procedural issues with foreign counterparts
- Eva Samaniego*

- Group B: Managing EAW Cases – Practical Issues and Case Studies**
- Common challenges in the execution of EAWs
 - The role of court staff and bailiffs in EAW procedures
 - Discussion of real-life cases and solutions from different Member States

Laura Ceh

10:30 Coffee break

- 11:00 **Group A: Managing EAW Cases – Practical Issues and Case Studies**
- Common challenges in the execution of EAWs
 - The role of court staff and bailiffs in EAW procedures
 - Discussion of real-life cases and solutions from different Member States

Laura Ceh

- Group B: Communicating Effectively in EAW Procedures**
- Understanding and completing EAW-related documentation
 - Using precise and appropriate language in urgent cases
 - Clarifying procedural issues with foreign counterparts
- Eva Samaniego*

12:30 Lunch break

III. WORKING WITH THE EUROPEAN INVESTIGATION ORDER (EIO)

- 13:00 **Group A: Language Skills for EIO Case Handling**
- Drafting and interpreting EIO requests and responses
 - Explaining procedural requirements clearly in English
 - Coordinating investigative measures across borders
- Roxana Constantescu*

- Group B: Practical Handling of European Investigation Orders**
- Typical procedural difficulties in EIO cases
 - Time limits, communication flows, and follow-up actions
 - Sharing best practices from national experience
- Laura Ceh*

14:30 Coffee break

- 15:00 **Group A: Practical Handling of European Investigation Orders**
- Typical procedural difficulties in EIO cases
 - Time limits, communication flows, and follow-up actions
 - Sharing best practices from national experience
- Laura Ceh*

About the Project

The seminar is part of a large-scale project co-funded by the European Commission entitled “Training court staff and bailiffs/judicial officers on the digitalisation of judicial cooperation in civil and criminal law procedures”. The project brings together 25 organisations from different countries that will tackle the deficiencies of court staff and bailiffs’ training by adopting a modern and practical approach to EU judicial training. 10 language training events and 4 pan-European legal academies will be offered in face-to-face, hybrid and online formats.

✓ Project webpage:

If you are interested in more information about the project or would like to have free access to the specially developed training materials, please visit our project webpage:

XXXX

✓ e-tool on European Criminal Law: Legal English for Court Staff

Do you wish to improve your level of English in the field of European criminal law? This interactive e-tool introduces users to the main difficulties of dealing with the specific topic in English, but it also aims to improve their listening, reading and writing skills in English.

Click here to start the e-tool

Project partnership

Beneficiaries

Belgium: Judicial Training Institute
Bulgaria: Institute of Justice
Poland: National School of Judiciary and Public Prosecution
Romania: School of Clerks
UEHJ: European Union of Judicial Officers



Group B: Language Skills for EIO Case Handling

- Drafting and interpreting EIO requests and responses
- Explaining procedural requirements clearly in English
- Coordinating investigative measures across borders

Roxana Constantescu

16:30 End of the second seminar day

19:00 Seminar dinner

Thursday, 18 June 2026

IV. ELECTRONIC EVIDENCE

09:00 **Group A: Language for Digital and Electronic Evidence Cases**

- Key terminology related to electronic evidence and service providers
- Drafting requests and correspondence concerning digital data
- Communicating technical issues clearly and accurately

Roxana Constantescu

Group B: Dealing with Electronic Evidence in Cross-Border Criminal Proceedings

- Practical challenges in obtaining and preserving electronic evidence
- The European Production Order and European Preservation Order in practice
- Cooperation with service providers: roles, responsibilities, and limits

Justyna Sarkowicz

10:30 Coffee break

11:00 **Group A: Dealing with Electronic Evidence in Cross-Border Criminal Proceedings**

- Practical challenges in obtaining and preserving electronic evidence
- The European Production Order and European Preservation Order in practice
- Cooperation with service providers: roles, responsibilities, and limits

Justyna Sarkowicz

Group B: Language for Digital and Electronic Evidence Cases

- Key terminology related to electronic evidence and service providers
- Drafting requests and correspondence concerning digital data
- Communicating technical issues clearly and accurately

Roxana Constantescu

12:30 **Closing remarks**

Jaroslav Opravil

12:45 End of the seminar

For programme updates: www.era.int

Programme may be subject to amendment.

Associated partners

Albania: School of Magistrates
Austria: Federal Ministry of Justice
Czechia: Judicial Academy
Estonia: Office of the Prosecutor General
EJTN: European Judicial Training Network
Spain: Centre for Legal Studies
EUR: European Union of Rechtspfleger
Finland: National Courts Administration
France: National School of Clerks
Croatia: Judicial Academy
Lithuania: National Courts Administration
Latvia: Judicial Academy
Moldova: National Institute of Justice
Malta: Court Services Agency
The Netherlands: Training and Study Centre for the Judiciary
Slovenia: Ministry of Justice - Judicial Training Centre
Ukraine: Prosecutor's Training Center
Ukraine: National School of Judges
Kosovo: Academy of Justice