

TARGET AUDIENCE

The EJTN AI Summit is an **advanced training** designed for approximately 65 participants. It will bring together participants from EJTN Members, Associate Members, and Observers signatories of the Justice Programme, as well as partners and stakeholders.

Participants will primarily be **judges, prosecutors, and court staff**. Partners and stakeholders will contribute through presentations, panels, and lectures, while the participant group will ensure a strong **peer-to-peer learning environment**, with active engagement throughout the programme.

Given the structure and interactive nature of the agenda, the number of partner contributions is fixed. The participant selection process will therefore focus on ensuring a balanced, diverse, and high-quality group of judicial professionals.

Each Member State/country may nominate candidates without a fixed limit. However, due to capacity constraints, not all nominated candidates will be selected. The target is to ensure **1 to 4 participants per Member State/country**, depending on the overall number and quality of applications and the need to ensure balanced representation.

Participant profile

The following criteria are indicative and not cumulative. Candidates are not required to meet all criteria; however, they should demonstrate a strong overall alignment with the profile below:

- Intermediate to advanced level of AI literacy;
- Active involvement in the practical use, implementation, or promotion of AI tools within their national justice system;
- Hands-on experience in digital transformation or AI-related initiatives in the justice sector.

All selected participants are expected to engage actively throughout the programme. Only candidates with the capacity to contribute meaningfully to workshops and to the co-creation of the Summit's final deliverables will be considered.

APPLICATION PROCEDURE

1. Call for applications End May - Beginning June	An official email will be sent by EJTN. This communication will include: - Agenda - Logistical arrangements This email will also serve as the formal call for applications. Applications must be submitted exclusively via Microsoft Forms. Submissions via any other channel will not be accepted. The link to the application form will be included in the email.
2. Submission process Call launch: latest 1st June Application deadline: 1st July (12:00 CET) Selection period: July	Each Member/Associate Member/Observer may nominate as many candidates as they deem appropriate via Microsoft Forms. For each candidate, the following information must be provided: - Brief CV - Confirmation of AI literacy, relevant experience, or evidence of hands-on involvement in the use, implementation, or promotion of AI tools in the justice sector - Motivation statement (optional but encouraged)
3. Participant selection and registration End July	From the pool of applications, EJTN will select 1 to 4 participants per Member State/country, ensuring overall balance, diversity of profiles and alignment with programme needs and objectives. Once selection is finalised, EJTN will send registration links only to selected participants. Only selected candidates will be able to register.

4. Participants as speakers (contribution to the Members/Associate Members Panel)	IMPORTANT A dedicated Members/Associate Members/Observers Panel will be included in the programme. It will feature a balanced composition of one judge, one prosecutor, and one court staff member, each from a different Member State/country. When submitting candidates via Microsoft Forms, Members/Associate Members/Observers must clearly indicate whether each candidate is proposed as: - Participant only - Participant + speaker (panel contributor) For candidates proposed as speakers, a title, subtitle, and a brief outline of the proposed intervention/lecture (including content and key points) must be provided. Candidates selected as speakers are included within the overall allocation of 1 to 4 participants per Member State/country. Being selected as a speaker does not increase the quota of participants per Member State/country.
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